

**OPERATING CODE
OHIO VALLEY REGION, Inc.**

General Statement: This Operating Code describes policy statements of the Ohio Valley Region, Inc. (OVR, Inc.) and its substructures. Each substructure will be reviewed and updated as necessary by a majority vote of the Board of Directors.

Article I GOVERNANCE

A. Board of Directors

1. Authority. Refer to By-laws, Section 5.03.
2. Accountability. The Board of Directors is the highest authority of the Corporation.
3. Responsibilities. Refer to By-laws, Section 5.01B.
4. Policies.
 - a) All members of the Board shall register annually with the National Corporation within the OVR, Inc.
 - b) Vacancies on the Board of Directors shall be filled as stated in the By-laws, section 5.07.
 - c) A Director may be removed for non-attendance at Board of Directors meetings for two consecutive absences without advanced notification/approval from the Commissioner/President, whether or not a new term of office is being assumed.
 - d) Should a Director be removed from or leave office before his/her term has expired, the Board of Directors shall follow the following procedures for replacing the Director:
 - (1) Nominees shall be solicited from the membership at-large.
 - (2) A bio/resume for each candidate may be distributed to the Board.
 - (3) Balloting may occur at a meeting of the Board or by mail, whichever procedure will result in the seating of a new Director.

B. Officers

1. Authority. Refer to By-laws, Section 6.07.
2. Accountability. The Officers of this Corporation shall be accountable to the Board of Directors, as specified in the By-laws, section 6.01, and may be removed as specified in the By-laws, section 6.06.
3. Criteria. See OVR Handbook.
4. Responsibilities
 - a) Commissioner/President
 - (1) Be a voting Director of the Corporation.
 - (2) Serve as liaison between the Executive Director / CEO, Board of Directors and Officers.
 - (3) Chair Board meetings.
 - (4) Assume responsibilities in the absence of the Executive Director / CEO.
 - b) Other Officers. The responsibilities for the following officers are outlined in the OVR Handbook.
 - (1) Junior Officials' Development Director
 - (2) Junior Girls Program Director
 - (3) Junior Boys Program Director
 - (4) Adults' Tournament Director
 - (5) Region Referees' Chairperson

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- (6) Region Scorekeepers' Chairperson
 - (7) Registrar
- c) Corporate Staff
- (1) Authority - refer to Bylaws, Section 7.
 - (2) Accountability
 - a) The Executive Director / CEO of the OVR, Inc. shall be accountable to, and may be removed by, the Board of Directors as specified in the By-Laws, section 8.01
 - b) The corporate support staff shall be accountable to, and may be removed by, the Executive Director / CEO under the By-Laws, section 8.02.
 - (3) Criteria - See the OVR Handbook.
 - (4) Responsibilities
 - a) Executive Director / CEO
 - 1) Vote in case of ties
 - 2) Serve as the liaison between the OVR, Inc. and the National Governing Body.

Article II COMMITTEES

- A. Authority. Refer to the By-laws, Section 7.01.
- B. Accountability. Committees are accountable to the Board of Directors, as specified in the Bylaws, section 7.01B.
- C. Nomination and Election Committee.
 - 1. Run all elections within the OVR.
 - 2. Maintain election and voting procedures.
 - 3. Collect petitions from candidates for office.
 - 4. Inform results of elections, selections, and appointments to membership at-large.
 - 5. Supervise voting polls at Girls OVR Bid and Girls Regional Championships
- D. Major Events Committee.
 - 1. Assist in running all OVR-sponsored tournaments.
 - 2. Assist Executive Director / CEO with development of OVR-sponsored events.
 - 3. Assist in setting up and taking down OVR-sponsored events.
 - 4. Assist officers in their work at OVR-sponsored events.

Article III REPRESENTATION AT NATIONAL MEETINGS/EVENTS

- A. NATIONAL BOARD MEETING. The Executive Director / CEO should make every effort possible to attend the two (2) national meetings each year. The Corporation will pay all the Executive Director / CEO's travel expenses for the days he/she is required to attend meetings/events, as outlined in section C. below. If the Executive Director / CEO cannot attend, the following replacement order will be used:
 - 1. Commissioner / President
 - 2. Member of the Board of Directors
 - 3. Officer

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- B. OTHER OFFICERS' NATIONAL MEETINGS.** Other officers that must attend national meetings will be compensated as outlined in section C. below.
- C. COMPENSATION.** The Corporation will pay all reasonable travel expenses for the national meetings. Officers must submit all expense records to the Executive Director / CEO no later than thirty (30) days following the meeting(s).
1. 100 percent of travel.
 2. 100 percent of lodging.
 3. Per diem of \$35.
 4. One additional night's lodging either before or after the meeting date(s).
- D. NATIONAL CHAMPIONSHIPS.** The Corporation actively encourages teams to represent the OVR, Inc. at Nationally sanctioned tournaments.
1. **Adult Teams.** Teams must request to compete at the National Championships by sending official entry form to the Corporate Office. The Corporation will provide financial support to any team which competes at the National Championships. Exceptions to this compensation guideline are if the team is:
 - a) Not 100% OVR, Inc. members.
 - b) Not competing primarily in the OVR, Inc.
 - c) An age group team competing in more than one age group division.
 - d) Teams receiving entry fees from other qualifying tournaments.
 - e) Failure to provide a tournament report.
- E. REFEREES AND SCOREKEEPERS TO NATIONAL CHAMPIONSHIPS.** The Corporation encourages officials to advance or maintain their certification in any officiating field.
1. Any member that has been accepted to advance their certification may apply for compensation. Application must be submitted to the appropriate officer before the published deadline. Successful completion will result in application fee reimbursement.