



## OVR Privacy Policy Notice

Ohio Valley Region, Inc. ("OVR") provides this written notice to its members regarding OVR's protection of confidential member information.

1. In the course of providing services to members, OVR receives personal, financial and business information from its members and partners (collectively "confidential information"). If you are a member of OVR, you should know that all information that OVR receives from members is held in confidence, and is not released to people outside OVR, except to the extent necessary as agreed to by you, or as required under applicable laws, regulations, administrative agencies or Rules of Court, or as otherwise set forth in this Notice.
2. OVR collects nonpublic personal information about you from the following sources: a) Information OVR receives from you, such as your personal financial information, your name, address, telephone number, social security information, birthdate, etc.; b) Information about your transactions with us, with other members, and with OVR affiliated clubs; c) Information we receive about you that is obtained by us with your authorization; and d) Information from public records.
3. OVR does not sell its member list or any information about its members to third parties for any purpose. The only time that OVR provides member information to others is as set forth in this Privacy Policy.
4. To further protect against unauthorized disclosures internally, OVR limits access to confidential member information only to those OVR employees who require the information to perform their job.
5. When OVR contracts with third parties for a member's benefit, OVR will only disclose the information which is necessary for the third party to carry out its agreed responsibilities. OVR also requires these third parties to treat your personal, financial and business information, and our information regarding your matters, as confidential.
6. OVR retains records relating to the services provided so that we are better able to assist you with your needs and, in some cases, to comply with professional guidelines. In order to guard member confidential information, we maintain physical, electronic, and procedural safeguards that comply with business and industry standards.
7. OVR sometimes must disclose certain information to its accountants and attorneys regarding members (including nonpublic member information) for tax and/or legal advice or litigation. When that becomes necessary, OVR will only disclose the information necessary for the accountants and/or attorneys to carry out their agreed responsibilities. OVR also requires its accountants and attorneys to treat member confidential information, and our information regarding your contract, as confidential to the greatest extent possible while performing the services for which they are engaged.